



## OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 7/22/2020

Under ODE’s **Ready Schools, Safe Learners** guidance, each school<sup>1</sup> has been directed to submit a plan to the district<sup>2</sup> in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,<sup>3</sup> parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Dayville School District 16J
Key Contact Person for this Plan	Kathryn Hedrick
Phone Number of this Person	5419872412
Email Address of this Person	hedrickk@grantesd.k12.or.us
Sectors and position titles of those who informed the plan	Kathryn Hedrick, Superintendent Sarah Hettinga, Business Manager Lonnie Dickens, Maintenance Coordinator Greg Pinkal, Transportation Coordinator Lori Smith, Head Secretary Shilo Fretwell, Primary Teacher Carrie Sullivan, Intermediate Teacher Sydney Thompson, Emmaleigh Larson, Tiffnie Schmadeka, and Stephanie Breazile, MS/HS Teachers
Local public health office(s) or officers(s)	Kimberly Lindsey School Based Health Center Grant Co Health Department
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Kathryn Hedrick, Superintendent
Intended Effective Dates for this Plan	August 25, 2020 – June 10, 2021
ESD Region	Grant County

<sup>1</sup> For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

<sup>2</sup> For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

<sup>3</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

- 1) Dayville serves approximately 30 families (55 students) and Supt Hedrick was able to have phone conversations with about 10 families directly;
- 2) July 23, 2020 – After the updated guidance reflected in this document, the District sent hard copy/ paper surveys again to parents—for some it was a repeat of the conversations.
- 3) We contact all students equitably and with our few numbers do not have historically underserved populations.
- 4) Board of Directors invited public comment at the July 14<sup>th</sup> Regular Board Meeting and did get one family attendance
- 5) Bi weekly virtual faculty meetings

3. Indicate which instructional model will be used.

Select One:

- On-Site Learning       Hybrid Learning       Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).

5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-16 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 17, 2020 or prior to the beginning of the 2020-21 school year.

\* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

### REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning.  
Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school’s Instructional Model for the effective dates of this plan.

Describe how your school's model aligns to the Comprehensive Distance Learning Guidance. In completing this part of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. Please name any requirements you need ODE to review for any possible accommodations.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

*The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.*

## ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

*This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.*



### 1. Public Health Protocols

#### 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Implement measures to limit the spreads of COVID-19 within the school setting.</li> <li><input checked="" type="checkbox"/> Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19.</li> <li><input checked="" type="checkbox"/> Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA.</li> <li><input checked="" type="checkbox"/> Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.</li> <li><input checked="" type="checkbox"/> Process and procedures established to train all staff in sections 1 - 3 of the <i>Ready Schools, Safe Learners</i> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible.</li> </ul>	<p><a href="#">See Appendix 1 – Dayville Communicable Disease Protocols</a></p> <ol style="list-style-type: none"> <li>1. We will use our Communicable Disease Management plan, published Communicable Disease Guidelines from the Oregon Department of Education and the Oregon Health Authority to guide our direction for the spread of COVID.</li> <li>2. We have updated the plan and adopted a communicable disease policy GBEB, GBEB-AR, and JHCC.</li> </ol> <p>Dayville has one site K-12; one licensed administrator, the Superintendent-Principal</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Protocol to notify the local public health authority (<a href="#">LPHA Directory by County</a>) of any confirmed COVID-19 cases among students or staff.</li> <li>☒ Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas.</li> <li>☒ Process to report to the LPHA any cluster of any illness among staff or students.</li> <li>☒ Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner.</li> <li>☒ Protocol for screening students and staff for symptoms (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Protocol to isolate any ill or exposed persons from physical contact with others.</li> <li>☒ Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the <a href="#">Oregon School Nurses Association COVID-19 Toolkit</a>. <ul style="list-style-type: none"> <li>• If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the <i>Ready Schools, Safe Learners</i> guidance), the daily log may be maintained for the cohort.</li> <li>• If a student(s) is not part of a stable cohort, then an individual student log must be maintained.</li> </ul> </li> <li>☒ Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> <li>• Child's name</li> <li>• Drop off/pick up time</li> <li>• Parent/guardian name and emergency contact information</li> <li>• All staff (including itinerant staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student</li> </ul> </li> <li>☒ Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.</li> <li>☒ Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff ) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site.</li> <li>☒ Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.</li> <li>☒ Protocol to respond to potential outbreaks (see section 3 of the <i>Ready Schools, Safe Learners</i> guidance).</li> </ul>	<p>Jessica Winegar, Grant County Health Department  <a href="mailto:Jessica.winegar@ccsemail.org">Jessica.winegar@ccsemail.org</a></p> <p>Start of school was delayed until September 8 2020 to allow additional teacher inservice/staff training including cafeteria, bus, classroom and playground supervisors.</p> <ul style="list-style-type: none"> <li>• Other COVID trainings are available in our safe schools modules and will be distributed electronically. We have already started training custodian and administrators on disinfectant efficacy this summer.</li> <li>• All staff who believe they have knowledge of a student with COVID will contact the superintendent. The superintendent or designee will call Supt in the event we gain knowledge there is a COVID-19 case. W</li> <li>• There will be one deep cleaning of the building daily. During the day there will be two or three other disinfecting times. The amount will be determined by the schedule that are finalized in the fall.</li> <li>• Cluster illness will be reported to administration</li> </ul> <p>All recommendations of GCHD will be followed and implemented within 12 hours. Appropriate logs of student contact during service will be provided upon request.</p> <p>Staff will be trained to look for signs of illness. Students who exhibit signs of COVID-</p> <p><b>Screening/Isolation:</b> Visual screening of all students and staff is outlined in 1e. Potentially symptomatic students will be isolated following guidance outline in 1h.</p> <p><b>Contact Tracing:</b> Contact tracing logs will be kept for staff and each student/cohort and centrally located in the main office. Available upon request by GCHD on the same day of request.</p> <p><b>Outbreak Plan:</b>  Dayville School District 16J will adhere to the steps and procedures outline in the district communicable disease management plan.</p> <ul style="list-style-type: none"> <li>• Students will be sent to the sick room and will remain in the sick room until parent can be contacted. During school staff will isolate any student showing signs of illness. Parents will be called for pick up.</li> <li>• In the event we have a COVID case in our school we will notify all parents through School Messenger/notes home</li> <li>• Logs have been created and will be distributed to transportation and administrative office. Student attendance logs will be used for as a log during general cohort. All pull out cohorts will be logged separately on the sheets provide to the staff.</li> <li>• All buildings have a sign in sheet.[We do not have itinerant staff] There is only one entrance that is left unlocked for access. That entrance is monitored by a staff member. Logs will be kept for 45 days.</li> <li>• Logs will be stored in the Office in a notebook outlined with daily dates to reference.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
	<ul style="list-style-type: none"> <li>GCHD will inform us of a COVID case. We will follow our updated communicable disease management plan. These protocols and completion will be reported to GCHD by administration.</li> </ul> <p>Summer 2020 – installation of additional hand washing stations in each classroom. Maintenance re-configured classroom space to reduce cleaning areas—removal of extra desks, tables, chairs, etc. Simple Green d Pro 5 EPA REG # 6836-140-56782  <a href="https://www.epa.gov/pesticide-registration/pesticide-registration-manual-chapter-13-devices">https://www.epa.gov/pesticide-registration/pesticide-registration-manual-chapter-13-devices</a></p> <p>DSD will incorporate record keeping function provided by student information system, Synergy. Additional Logs are provided in Communicable Disease Management Plan.</p>

**1b. HIGH-RISK POPULATIONS**

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.</p> <p><b>Medically Fragile, Complex and Nursing-Dependent Student Requirements</b></p> <p><input checked="" type="checkbox"/> All districts must account for students who have health conditions that require additional nursing services. Oregon law (<a href="#">ORS 336.201</a>) defines three levels of severity related to required nursing services:</p> <ol style="list-style-type: none"> <li>1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services.</li> </ol> <p><input checked="" type="checkbox"/> Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> <li>Communicate with parents and health care providers to determine return to school status and current needs of the student.</li> <li>Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services.</li> </ul>	<p><b>Staff</b> – all staff who self-identify as medically fragile or vulnerable might consider redeployment options such as online/virtual support or take appropriate leave.</p> <p><b>Students</b> identified as medically fragile or vulnerable, by a health care professional or parent/guardian, will be provided distance learning instruction.</p> <ul style="list-style-type: none"> <li>- Students served by IDEA or §504 of the Rehabilitation Act will continue to receive specially designed instruction</li> <li>- Dayville has no currently ELD student but if one should enroll, students would receive appropriate services and assessments.</li> </ul> <p>Dayville SD does not employ a School Nurse. Our mental health services are with oversight from Community Counseling Services of John Day, OR. We have a one day a week clinician and a First Responder who is our Head Secretary. We work with Grant County Health Department for public health services and Advantage Dental Group for dental services.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>• Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations.</li> <li>• The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association.</li> <li>• Service provision should consider health and safety as well as legal standards.</li> <li>• Work with an interdisciplinary team to meet requirements of ADA and FAPE.</li> <li>• High-risk individuals may meet criteria for exclusion during a local health crisis.</li> <li>• Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> <li>○ U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020.</li> <li>○ ODE guidance updates for Special Education. Example from March 11, 2020.</li> <li>○ OAR 581-015-2000 Special Education, requires districts to provide ‘school health services and school nurse services’ as part of the ‘related services’ in order ‘to assist a child with a disability to benefit from special education.’</li> <li>○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion.</li> </ul> </li> </ul>	

### 1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. This also applies for professional development and staff gatherings.</li> <li>☒ Support physical distancing in all daily activities and instruction, maintaining at least six feet between individuals to the maximum extent possible.</li> <li>☒ Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</li> <li>☒ Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).</li> <li>☒ Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don’t employ punitive discipline.</li> <li>☒ Staff should maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings.</li> </ul>	<p>See Appendix 2: Dimensions of Classroom Space</p> <p>Ample space is available and we are enforcing physical distancing with face coverings, plastic shields, plexiglass barriers and partitions. We removed tables and communal spaces.</p> <p>Cleaning will occur by custodian, teacher, and students. All will be trained in proper method, application and disposal of products.</p> <p>We will not blend classrooms and our activity based classes will be held out of doors when possible. Our numbers are low enough to be included in ODE’s &gt;75 student guidance.</p> <p>Model appropriate behavior, reinforce positive behavior, and re-teach when necessary to achieve physical distancing. Students will not face suspension, expulsion but parents/families may be consulted if a particularly recalcitrant learner will not comply.</p> <p>DSD staff meetings are occurring virtually or in areas that provide 35 sq ft of space per participant.</p>

### 1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff.</li> </ul>	<p>PROJECTED ENROLLMENT AS OF 8/11/2020</p> <p>Expected student K-12 enrollment for 2020-21 = 54 students</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.</li> </ul> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Students cannot be part of any single cohort, or part of multiple cohorts that exceed a total of 100 people within the educational week. Schools should plan to limit cohort sizes to allow for efficient contact-tracing and minimal risk for exposure.</li> <li><input checked="" type="checkbox"/> Each school must have a system for daily logs to ensure contract tracing among the cohort (see section 1a of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li><input checked="" type="checkbox"/> Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.</li> <li><input checked="" type="checkbox"/> Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.</li> <li><input checked="" type="checkbox"/> Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers.</li> <li><input checked="" type="checkbox"/> Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.</li> </ul>	<p>Staff = 19 adults</p> <p>ELC 4 COHORT 1 = 4</p> <p>Pre School 10 COHORT 2 = 10</p> <p>Kindergarten 4</p> <p>1 7 2 3 COHORT 3 = 14</p> <p>3 2 4 1 5 6 COHORT 4 = 9</p> <p>6 2 7 8 8 2 COHORT 5 = 12</p> <p>9 4 10 4 11 6 12 5 COHORT 6 = 19</p>

### 1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Develop a letter or communication to staff to be shared at the start of on-site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease.</li> <li><input checked="" type="checkbox"/> Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> <li>The definition of exposure is being within 6 feet of a COVID-19 case for 15 minutes (or longer).</li> </ul> </li> <li><input checked="" type="checkbox"/> Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding.</li> <li><input checked="" type="checkbox"/> Provide all information in languages and formats accessible to the school community.</li> </ul>	<ul style="list-style-type: none"> <li>- Update DSD Staff Handbook by August 26 (proposed return to work)</li> <li>- Letter to staff (August 10) with “Key Practices for Reducing Spread of COVID-19 in Schools” (ODE) attached</li> <li>- Letter to families (August 17)</li> <li>- With a staff of 20, we can disseminate information easily and rapidly with School Messenger and social media</li> <li>- Our students and staff are only English speakers; we would provide world language formats when needed</li> <li>- Share protocols on <a href="http://www.dayvilleschools.com">www.dayvilleschools.com</a></li> </ul> <p>The District will share additional communication regarding protocols with families and staff as information becomes available and is updated throughout the school year</p>

### 1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> <li>Primary symptoms of concern: cough, fever (of greater than 100.4°F) or chills, shortness of breath, or difficulty breathing.</li> <li>Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available <a href="https://www.cdc.gov/covid19/symptoms">from CDC</a>.</li> <li>In addition to COVID-19 symptoms, students should be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See</li> </ul> </li> </ul>	<p>Students will be visually screened by staff. From bus or drop-off, students will be visually screened by classroom teacher. If symptomatic, students will be directed to one of two health rooms: Elementary School or Main Building and school health secretary will be apprised.</p> <p>Entry –</p> <p><b>DAYCARE COHORT 1</b>– they attend in a separate building with their own restroom. All children will go to the ELC upon arrival. Daycare staff will attend to screening, breakfast delivery, and cleaning practices.</p> <p><b>Elementary Students COHORTS 2-3-4</b> These students enter one door (East). There are three classrooms to which to proceed: Pre School,</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>pages 9-12 of <a href="#">OHA/ODE Communicable Disease Guidance</a>.</p> <ul style="list-style-type: none"> <li>Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> <li>Trouble breathing</li> <li>Persistent pain or pressure in the chest</li> <li>New confusion or inability to awaken</li> <li>Bluish lips or face</li> <li>Other severe symptoms</li> </ul> </li> </ul> <p><input checked="" type="checkbox"/> Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian. Staff members can self-screen and attest to their own health.</p> <ul style="list-style-type: none"> <li>Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <b>Ready Schools, Safe Learners</b> guidance) and sent home as soon as possible.</li> <li>They must remain home until 72 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving.</li> </ul> <p><input checked="" type="checkbox"/> Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</p> <p><input checked="" type="checkbox"/> Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p><input checked="" type="checkbox"/> Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>	<p>Primary and Intermediate. Hand sanitizer and cleaning stations available in in each classroom for immediate use. Breakfast will be delivered to the classroom by 7:45.</p> <p><b>Middle and High School COHORTS 5-6 – Entry through the Main Office maintaining six foot distance – Entry directly into English Classroom and Computer Lab in the Modular Building.</b></p> <p><b>Breakfast in the Cafeteria starting at 7:45 Encourage students to eat outside when weather permits.</b></p> <p>Parents are the first screeners each day; bus driver (if student is riding the bus) is the second screener; classroom teacher is the third screener.</p> <p><b>STAFF</b> are to stay home if symptomatic – report to administrator immediately suspected exposure and/or manifestation</p> <ul style="list-style-type: none"> <li>If believed to have been exposed staff is to report to an administrator</li> <li>Staff members are not required to screen other staff</li> </ul> <p>All Communicable Disease Management Plan protocols to be followed.</p>

### 1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Restrict non-essential visitors. Only allow visitors if six feet of physical distance between all people can be maintained.</p> <p><input checked="" type="checkbox"/> Visitors must wash or sanitize their hands upon entry and exit.</p> <p><input checked="" type="checkbox"/> Visitors must wear face coverings in accordance with OHA and <a href="#">CDC</a> guidelines.</p> <p><input checked="" type="checkbox"/> Screen all visitors for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days.</p>	<p>Volunteers and visitors will be excluded from campus generally with some exceptions: health care professionals and those offering approved health screenings; mental health clinicians; and others deemed essential.</p> <p>If allowed to enter, volunteers and visitors will be asked if they are experiencing any symptoms and in the check in log will attest they are feeling well.</p>

### 1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Face coverings or face shields for all staff, contractors, other service providers, or visitors or volunteers following <a href="#">CDC guidelines Face Coverings</a>.</p> <p><input checked="" type="checkbox"/> Face coverings or face shields for all students in grades Kindergarten and up following <a href="#">CDC guidelines Face Coverings</a>.</p> <p><input checked="" type="checkbox"/> If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time, the school/team must:</p> <p><input type="checkbox"/> Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role.</p> <p><b>Protections under the ADA or IDEA</b></p> <p><input checked="" type="checkbox"/> If any student requires an accommodation to meet the requirement for face coverings, districts and schools should work</p>	<p>Facial masks, coverings, and shields will be worn by all staff at all times with certain essential exceptions:</p> <ul style="list-style-type: none"> <li>Bus drivers while driving</li> <li>Exemption by a physician</li> </ul> <p>STUDENT CRITERIA</p> <ul style="list-style-type: none"> <li>Children over the age of 5</li> <li>Face coverings requirement: <a href="https://govstatus.egov.com/or-oha-face-coverings">https://govstatus.egov.com/or-oha-face-coverings</a></li> <li>Children of any age should not wear a face covering: <ul style="list-style-type: none"> <li>If they have a medical condition that makes it difficult for them to breathe with a face covering;</li> <li>If they experience a disability that prevents them from wearing a face covering;</li> <li>They are unable to remove the face covering independently;</li> </ul> </li> </ul>

**OHA/ODE Requirements**

to limit the student's proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include:

- Offering different types of face coverings and face shields that may meet the needs of the student.
- Spaces away from peers while the face covering is removed; students should not be left alone or unsupervised.
- Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease;
- Additional instructional supports to effectively wear a face covering;

- ☒ For students with existing medical conditions, doctor's orders to not wear face coverings, or other health related concerns, schools/districts **must not** deny access to On-Site instruction.
- ☒ Schools and districts must comply with the established IEP/504 plan prior to the closure of in-person instruction in March of 2020.
  - If a student eligible for, or receiving services under a 504/IEP, **cannot** wear a face covering due to the nature of the disability, the school or district must:
    1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.
    2. Placement determinations cannot be made due solely to the inability to wear a face covering.
    3. Plans should include updates to accommodations and modifications to support students.
  - Students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must:
    1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan.
    2. The team must determine that the disability is not prohibiting the student from meeting the requirement.
      - If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability,
      - If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning.
    3. Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited on-site instruction, on-site instruction with accommodations, or Comprehensive Distance Learning.

**Hybrid/Onsite Plan**

- While sleeping

Face coverings should never prohibit or prevent access to instruction or activities.

Provide educational instruction on the need, efficacy, and legal requirements of wearing protective face coverings.

DSD will work to help all children and no child will face discrimination for an inability to safely wear a face covering during school.

DSD is prepared to provide Distance Learning for any student and family who so requests.

- Tutoring those students self-isolating
- Providing distance learning options for those students who refuse to wear face coverings or adhering to standards of social distancing

All §504 and IDEA plans reviewed if any student because of disability cannot wear a face mask. Special Education Teacher will be responsible to liaise with parents, students, and regular education teachers.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Districts must consider child find implications for students who are not currently eligible for, or receiving services under, a 504/IEP who demonstrate an inability to consistently wear a face covering or face shield as required. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.</li> <li>☒ If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</li> </ul>	<p>Dayville SD works in conjunction with Grant County ESD for child find; we contract with Intermountain ESD for EI/ECSE services.</p>

### 1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Protocols for surveillance COVID-19 testing of students and staff, as well as exclusion and isolation protocols for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</li> <li>☒ Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day. <ul style="list-style-type: none"> <li>• Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated.</li> <li>• Consider required physical arrangements to reduce risk of disease transmission.</li> <li>• Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness.</li> </ul> </li> <li>☒ Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields. <ul style="list-style-type: none"> <li>• School nurse and health staff in close contact with symptomatic individuals (less than six feet) should wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space.</li> <li>• After removing PPE, hands should be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol.</li> <li>• If able to do so safely, a symptomatic individual should wear a face covering.</li> <li>• To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing.</li> </ul> </li> <li>☒ Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.</li> <li>☒ Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms.</li> </ul>	<p>DSD staff: 1 administrator and 18 licensed and classified staff. DSD subcontracts with Community Counseling Service of John Day for .25 school counselor/clinician. We do not have a School Nurse and work with Grant County Health Department school-based center.</p> <p>Refer to district Communicable Disease Management Plan for appropriate isolation determination and processes.</p> <ul style="list-style-type: none"> <li>• Students who arrive at school with excludable symptoms will be held in the isolation area. Parent will be contacted and asked to pick up their child.</li> <li>• All students who become ill at school with excludable symptoms will remain at school supervised by staff until parents can pick them up in the designated isolation area. Student will be provided a facial covering (if they can safely wear one). Staff should wear a facial shields/facial covering and maintain physical distancing, but never leave a child unattended. While exercising caution to maintain (ensure) safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family.</li> <li>• Staff will maintain student confidentiality as appropriate.</li> <li>• Student are not transported by school staff. Parent are called for pickup.</li> <li>• Staff and students with known or suspected COVID-19 cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. In no case can they return before: <ul style="list-style-type: none"> <li>• the passage of 10 calendar days after exposure; and</li> <li>• Symptoms have been resolved for 24 hours without the use of anti-fever medications; or GCHD recommendations are met;</li> </ul> </li> </ul> <p>6. The health department has reviewed our plan. Medical personnel access to Dayville is limited by the distance. Telehealth could be an option for some instances.</p> <p>7. Daily logs must be maintained containing the following:</p> <ul style="list-style-type: none"> <li>• Name of students sent home for illness, cause of illness, time of onset, as per designated communicable disease surveillance logs; and</li> <li>• Name of students visiting the office for illness symptoms, even if not sent home, as per routine health logs</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>• Symptomatic staff or students should be evaluated and seek COVID-19 testing from their regular physician or through the local public health authority.</li> <li>• If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.</li> <li>• If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.</li> <li>• If a clear alternative diagnosis is identified as the cause of the person’s illness (e.g., a positive strep throat test), then usual disease-specific return-to-school guidance should be followed and person should be fever-free for 24 hours, without use of fever reducing medicine. A physician note is required to return to school, to ensure that the person is not contagious.</li> <li>• If they do not undergo COVID-19 testing, the person should remain at home for 10 days and until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.</li> </ul> <p><input checked="" type="checkbox"/> Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).</p> <p><input checked="" type="checkbox"/> Record and monitor the students and staff being isolated or sent home for the LPHA review.</p>	<p>As of Summer, 2020, there are two health rooms: 1) Elementary Building and 2) Main Building. Head Secretary Lori Smith is a First Responder and coordinates health services with public and private agencies and families.</p> <ul style="list-style-type: none"> <li>- Family members/emergency contact persons will be asked to pick up students from school who display symptoms.</li> <li>- Appropriate contact tracing will be reported to LPHA</li> <li>- Rights of privacy and confidentiality will be maintained</li> <li>- A daily log of all potentially symptomatic students and those sent home will be kept by School Secretary including names and symptoms (even if not sent home).</li> <li>- Students will be provided alternative education access during their illness, isolation, quarantine, etc. School will provide all services as needed.</li> </ul> <p>Dayville has purchased recommended hygiene products and protections as per recommendations from CDC, OHA and ODE (Summer 2020) <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html">https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html</a></p> <p>Staff and students with known or suspected COVID-19, or displaying COVID-19 symptoms per current OHA guidance, CDC guidance, or LPHA guidance, cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. In no case can they return before:</p> <ul style="list-style-type: none"> <li>o Passage of 10 calendar days after exposure; and</li> <li>o Symptoms have been resolved for 24 hours without the use of anti-fever medications.</li> </ul>



## 2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the **Ready Schools, Safe Learners** guidance).

### 2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Enroll all students (includes foreign exchange students) following the standard Oregon Department of Education guidelines.</li> <li><input checked="" type="checkbox"/> Do not disenroll students for non-attendance if they meet the following conditions:</li> </ul>	<p>Students will be held harmless for absences due to COVID-19 symptoms or exposures/isolation/quarantines. As all students have a laptop and internet connectivity, District will provide distance learning options. DSD will follow all ODE attendance requirements.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>• Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or</li> <li>• Have COVID-19 symptoms for 10 consecutive school days or longer.</li> </ul> <p><input checked="" type="checkbox"/> Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.</p>	<ol style="list-style-type: none"> <li>1. All students will be enrolled following the Oregon Department of Education guidelines.</li> <li>2. No student will be dropped for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> <li>• Are identified as vulnerable, or otherwise considered to be part of a population vulnerable to infection with COVID-19</li> <li>• Have COVID-19 symptoms for the past 10 days</li> <li>• Hybrid learning and distance learning opportunities will allow symptomatic students to continue learning during medical absences</li> <li>• Or stay home for a period of quarantine as defined by the GCHD</li> </ul> </li> <li>3. Student will be enrolled and attendance taken based on the ODE's recommendation</li> </ol> <p>Distance learning options in place.</p>

## 2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Grades K-5: Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning).</p> <p><input checked="" type="checkbox"/> Grades 6-12: Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning).</p> <p><input checked="" type="checkbox"/> Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health.</p>	<p>DSD uses student information system, Synergy. With ~55 students, we are able to know when students are absent and notify parents rapidly.</p> <p>If students are healthy and able to use distance learning, the expectation is that they will complete said assignments and coursework appropriately.</p>

## 2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Update procedures for district-owned or <i>school-owned</i> devices to match cleaning requirements (see section 2d of the <b>Ready Schools, Safe Learners</b> guidance).</p> <p><input checked="" type="checkbox"/> Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.</p>	<p>We monitor use of all laptops, computers, and devices and will present cleaning techniques accordingly. We will clean them a minimum of once a day and more frequently as needed</p> <p>All students have a tablet or laptop checked out to them for use all year.</p>

## 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> <b>Handwashing:</b> All people on campus should be advised and encouraged to wash their hands frequently.</p> <p><input checked="" type="checkbox"/> <b>Equipment:</b> Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.</p>	<ul style="list-style-type: none"> <li>• <b>Handwashing:</b> Every classroom and learning center has a hand sanitizing station installed as of July 31, 2020. Each classroom and learning center have easy access to restroom sinks and washing stations. All students will have access to hand washing before breakfast/snack/lunch is served.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Events:</b> Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.</li> <li>☒ <b>Transitions/Hallways:</b> Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.</li> <li>☒ <b>Personal Property:</b> Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner.</li> </ul>	<p>Opportunity for frequent hand washing will be provided throughout the school day.</p> <ul style="list-style-type: none"> <li>• <b>Equipment:</b> All classroom supplies and PE equipment will be cleaned and sanitized before use by another student or cohort group.</li> <li>• <b>Events:</b> Field trips will be designed virtually for the school year. All assemblies, special performances, school-wide parent meetings and other large gatherings will be cancelled, held in a virtual format, or designed in a manner that allows appropriate physical distancing to be maintained throughout.</li> <li>• <b>Safety Drills:</b> During fire drills (and all other safety drills), all cohort classes will be physically distanced during exit, recovery, and re-entry procedures.</li> <li>• <b>Transitions/Hallways:</b> Hallway traffic direction will be marked to show travel flow. <ul style="list-style-type: none"> <li>o Classroom line-up: students line up in cohort classes keeping more than 6 feet between cohort group/each other. ♣ Line up areas are to be marked with visual cues to indicate adequate physical distance.</li> </ul> </li> <li>• <b>Personal Property:</b> Each classroom will have a limit on the number of personal items brought in to school. A full list of allowable items will be sent home prior to class starting (e.g. refillable water bottle, school supplies, headphones/earbuds, books, instruments, etc.) If personal items are brought to school, they must be labeled prior to entering school and not shared with other students.</li> <li>• <b>Restrooms:</b> Cohorts will have designated restroom schedules alleviating waiting and large groups. Restrooms will be cleaned multiple times throughout the day. <b>Elementary Students will use the Elementary or Gymnasium restrooms;</b> Middle School and High School Cohort will use the Gymnasium or High School restrooms</li> </ul>

### 2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.</li> <li>☒ Create schedule(s) and communicate staggered arrival and/or dismissal times.</li> <li>☒ Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern. <ul style="list-style-type: none"> <li>• Eliminate shared pen and paper sign-in/sign-out sheets.</li> <li>• Ensure hand sanitizer is available if signing children in or out on an electronic device.</li> </ul> </li> <li>☒ Ensure hand sanitizer dispensers are easily accessible near all entry doors and other high-traffic areas. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.</li> </ul>	<p>Plan articulated in 1f for arrival and entry</p> <p>Dismissal. Those students whose parents collect them will be dismissed; parents will be asked to remain in their vehicles for pick-up.</p> <p>We have two buses and two bus routes 1) west on Hwy 26 and north on Hwy 19 to Cathedral Rock; (20 minutes one-way) and 2) east on Hwy 26 to Moon's Creek and down Moon Creek Road. (35 minutes one way).</p> <ul style="list-style-type: none"> <li>- Many children emerge from same family group.</li> <li>- Older students walk to school or drive independently</li> <li>- Bus Driver will be required to wear face covering except when actually driving.</li> </ul>

### 2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Seating:</b> Rearrange student desks and other seat spaces so that staff and students' physical bodies are six feet apart to the</li> </ul>	

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>maximum extent possible while also maintaining 35 square feet per person; assign seating so students are in the same seat at all times.</p> <ul style="list-style-type: none"> <li>☒ <b>Materials:</b> Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.</li> <li>☒ <b>Handwashing:</b> Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of in a garbage can, then hands washed or sanitized immediately. <ul style="list-style-type: none"> <li>• Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Seating:</b> Replaced tables and communal spaces with individual desks and chairs; removed areas like sofas, reading rugs, etc.</li> <li>• <b>Materials:</b> Students will have own supplies</li> <li>• <b>Handwashing:</b> Follow current guidelines and practices <ul style="list-style-type: none"> <li>○ Training for our students about best practices;</li> <li>○ Supplies readily available</li> </ul> </li> <li>• <b>Respiratory Etiquette:</b> School staff will consistently teach and reinforce the need for ongoing respiratory etiquette.</li> </ul>

## 2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's <a href="#">Specific Guidance for Outdoor Recreation Organizations</a>).</li> <li>☒ After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff.</li> <li>☒ Before and after using playground equipment, students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol.</li> <li>☒ Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect at least daily or between use as much as possible in accordance with <a href="#">CDC guidance</a>.</li> <li>☒ Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Maintain physical distancing requirements, stable cohorts, and square footage requirements.</li> <li>☒ Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).</li> <li>☒ Design recess activities that allow for physical distancing and maintenance of stable cohorts.</li> <li>☒ Clean all outdoor equipment at least daily or between use as much as possible in accordance with <a href="#">CDC guidance</a>.</li> <li>☒ Limit staff rooms, common staff lunch areas, and workspaces to single person usage at a time, maintaining six feet of distance between adults.</li> </ul>	<p>Staff will design instruction and implement practices with guidance from CDC, ODE, and OHA. <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening_America_Guidance.pdf">https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening_America_Guidance.pdf</a></p> <ul style="list-style-type: none"> <li>○ Signage has been added to the campus.</li> <li>○ Play equipment will be limited to cohorts by time of recess and play</li> <li>○ Custodial staff will monitor effective practices and increase cleaning regimes.</li> <li>• <a href="#">Wash your hands</a> often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.</li> <li>• It's especially important to wash: <ul style="list-style-type: none"> <li>○ Before eating or preparing food</li> <li>○ Before touching your face</li> <li>○ After using the restroom</li> <li>○ After leaving a public place</li> <li>○ After blowing your nose, coughing, or sneezing</li> <li>○ After handling your mask</li> <li>○ After changing a diaper</li> <li>○ After caring for someone sick</li> <li>○ After touching animals or pets</li> </ul> </li> <li>• If soap and water are not readily available, <b>use a hand sanitizer that contains at least 60% alcohol</b>. Cover all surfaces of your hands and rub them together until they feel dry.</li> <li>• <b>Avoid touching your eyes, nose, and mouth</b> with unwashed hand</li> </ul> <p>RETRIEVED Aug 2020</p>

## 2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include meal services/nutrition staff in planning for school reentry.</li> <li>☒ Staff serving meals must wear face shields or face covering (see section 1h of the <i>Ready Schools, Safe Learners</i> guidance).</li> </ul>	<p>Responsible staff: Lori Smith. Food Services and Gwen Hiatt, Head Cook</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol before meals and should be encouraged to do so after.</li> <li>☒ Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed.</li> <li>☒ Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.</li> <li>☒ Adequate cleaning of tables between meal periods.</li> <li>☒ Since staff must remove their face coverings during eating and drinking, staff should eat snacks and meals independently, and not in staff rooms when other people are present. Consider staggering times for staff breaks, to prevent congregation in shared spaces.</li> </ul>	<p>Cohort 1 – Eat in the ELC for lunch  Cohort 2-4 (grades K-5) – eat during Lunch I  Cohort 5 (Middle School) – eat during Lunch II  Cohort 6 (High School) – eat during Lunch III</p> <p style="text-align: center;">Cleaning and sanitizing for all meals and appropriate social distancing;  When appropriate, student will be allowed to eat outside</p> <p>Staff will maintain appropriate distancing. Approximately 7 staff work in Elementary building; 3 staff work in the HS classroom area; 1 staff works in Modular; 1-2 staff work in the ELC; 2 staff work in Shop; 1 staff works in Business Office; 2 staff work in Main Office/Supt Office. Supt and Maintenance does enter all areas of the campus and will wear face coverings and maintain social distancing.</p> <p>Staff meetings will be held virtually or with social distancing practices in place.</p> <p>In the event of distance learning, the School will provide boxes of food for families on a per child basis and will deliver one day a week. All guidance will be followed.</p>

## 2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include transportation departments (and associated contracted providers, if used) in planning for return to service.</li> <li>☒ Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This can be done at the time of arrival and departure. <ul style="list-style-type: none"> <li>• If a student displays COVID-19 symptoms, provide a face shield or face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student.</li> <li>• If arriving at school, notify staff to begin isolation measures. <ul style="list-style-type: none"> <li>○ If transporting for dismissal and the student displays an onset of symptoms, notify the school.</li> </ul> </li> </ul> </li> <li>☒ Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.</li> <li>☒ Drivers wear face shields or face coverings when not actively driving and operating the bus.</li> <li>☒ Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).</li> </ul>	<p>Greg Pinkal, Transportation Supervisor, Lead Bus Driver and Lonnie Dickens, 2<sup>nd</sup> bus driver</p> <p>Bus drivers are required to use facial shields. Facial shields will be provided for drivers. Shield must be in use when stopped but can be lifted while driving. When not using a face shield, the driver must be wearing an alternate face covering.</p> <ul style="list-style-type: none"> <li>• Each bus driver will be required to: <ul style="list-style-type: none"> <li>Follow entry and screening procedures</li> <li>Maintain logs for contact tracing using procedures in 1a</li> </ul> </li> <li>• Each bus will have: <ul style="list-style-type: none"> <li>○ The recommended three (3) feet of physical distance between passengers not from the same household.</li> <li>○ The recommended six (6) feet of physical distance between the driver and passengers when possible.</li> <li>○ Seats may be assigned.</li> </ul> </li> <li>• Clean and sanitize buses between cohort routes.</li> <li>• Meet with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation) to appropriately provide service.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Face coverings or face shields for all students in grades Kindergarten and up following <a href="#">CDC guidelines</a> applying the guidance in section 1h of the <i>Ready Schools, Safe Learners</i> guidance to transportation settings.	

## 2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected ( <a href="#">CDC guidance</a> ) environments, including classrooms, cafeteria settings and restrooms. <input checked="" type="checkbox"/> <a href="#">Clean and disinfect</a> playground equipment at least daily or between use as much as possible in accordance with <a href="#">CDC guidance</a> . <input checked="" type="checkbox"/> Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students. <input checked="" type="checkbox"/> To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds. <input checked="" type="checkbox"/> Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and through other methods. Consider running ventilation systems continuously and changing the filters more frequently. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air. <input checked="" type="checkbox"/> Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments. <input checked="" type="checkbox"/> Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see <a href="#">CDC's guidance on disinfecting public spaces</a> ). <input checked="" type="checkbox"/> Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see <a href="#">CDC's guidance on ventilation and filtration</a> and <a href="#">American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance</a> ).	<ul style="list-style-type: none"> <li>• All frequently touched surfaces (e.g., playground equipment, door handles, sink handles, restrooms, drinking fountains) and shared objects (e.g., toys, games, art supplies, school tools, computers) will be cleaned between uses by different cohorts, but not less than twice daily.             <ul style="list-style-type: none"> <li>o Follow CDC guidance for cleaning.</li> <li>o Cleaning logs will be utilized.</li> </ul> </li> <li>• Ventilation systems will be checked and maintained monthly by maintenance staff. (see CDMA for cleaning and disinfecting protocols)</li> </ul>

## 2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs. <input checked="" type="checkbox"/> Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).	<p>Work with LPHA and school district given limitations of access to services in our remote area</p> <p>Grant County ESD/Intermountain ESD including special education, EI/ECSE services, speech therapy, autism, occupational and physical therapy.</p> <p>Strawberry Wilderness Clinic – Blue Mountain Hospital – Grant County Health Department – Community Counseling Services</p>

## 2l. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Provide specific plan details and adjustments in Operational Blueprints that address staff and student safety, which includes how you will approach: <ul style="list-style-type: none"> <li>• Contact tracing</li> <li>• The intersection of cohort designs in residential settings (by wing or common restrooms) with cohort designs in the instructional settings. The same cohorting parameter limiting total cohort size to 100 people applies.</li> <li>• Quarantine of exposed staff or students</li> <li>• Isolation of infected staff or students</li> <li>• Communication and designation of where the “household” or “family unit” applies to your residents and staff</li> </ul> <input checked="" type="checkbox"/> Review and take into consideration <a href="#">CDC guidance</a> for shared or congregate housing: <ul style="list-style-type: none"> <li>• Not allow more than two students to share a residential dorm room unless alternative housing arrangements are impossible</li> <li>• Ensure at least 64 square feet of room space per resident</li> <li>• Reduce overall residential density to ensure sufficient space for the isolation of sick or potentially infected individuals, as necessary;</li> <li>• Configure common spaces to maximize physical distancing;</li> <li>• Provide enhanced cleaning;</li> <li>• Establish plans for the containment and isolation of on-campus cases, including consideration of PPE, food delivery, and bathroom needs.</li> </ul>	Not applicable



### 3. Response to Outbreak

#### 3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level.	DSD does not have a school or district nurse. We cooperate with Grant County Health Department, Strawberry Wilderness Clinic and Community Counseling Services – John Day. Dayville has volunteer Fire Department and currently no EMTs/Paramedics.  We would follow all guidance set forth by above agencies.
<input checked="" type="checkbox"/> Establish a specific emergency response framework with key stakeholders.	
<input checked="" type="checkbox"/> When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts.	

#### 3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Follow the district’s or school’s outbreak response protocol. Coordinate with the LPHA for any outbreak response.	Identify baseline absentee rates to determine if rates have increased by 20% or more. <ul style="list-style-type: none"> <li>• Temporarily dismiss all students attending childcare facilities.</li> <li>• Modify, postpone, or cancel large school events as coordinated with LPHA.</li> <li>• Work with LPHA to establish timely communication with staff and families.</li> </ul>
<input checked="" type="checkbox"/> If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure. <ul style="list-style-type: none"> <li>• Determination if exposures have occurred</li> <li>• Cleaning and disinfection guidance</li> <li>• Possible classroom or program closure</li> </ul>	
<input type="checkbox"/> Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students.	

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input type="checkbox"/> When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district.</li> <li><input type="checkbox"/> Modify, postpone, or cancel large school events as coordinated with the LPHA.</li> <li><input type="checkbox"/> If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students.</li> <li><input type="checkbox"/> Continue to provide meals for students.</li> <li><input type="checkbox"/> Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families.</li> </ul>	<ul style="list-style-type: none"> <li>• When novel viruses are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the Superintendent on the diagnosed case. The LPHA will impose restrictions on contacts.</li> </ul>

### 3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input type="checkbox"/> Plan instructional models that support all learners in Comprehensive Distance Learning.</li> <li><input type="checkbox"/> Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow <a href="#">CDC guidance</a> for classrooms, cafeteria settings, restrooms, and playgrounds.</li> <li><input type="checkbox"/> Communicate with families about options and efforts to support returning to On-Site instruction.</li> <li><input type="checkbox"/> Follow the LPHA guidance to begin bringing students back into On-Site instruction. <ul style="list-style-type: none"> <li>• Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.</li> </ul> </li> </ul>	<p>If school closure is advised by the LPHA, consultation should occur between legal and district administration to ensure processes are consistent with legal preparedness processes.</p> <ul style="list-style-type: none"> <li>• Plan instructional models that support all learners in comprehensive distance learning.</li> <li>• Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles, restrooms) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds.</li> </ul>



## ASSURANCES

*This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.*

*Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.*

*This section does not apply to private schools.*

- We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled "Assurance Compliance and Timeline" below.



## 4. Equity



## 5. Instruction



## 6. Family, Community, Engagement



## 7. Mental, Social, and Emotional Health



## 8. Staffing and Personnel

### Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>
Not applicable – all met	Not applicable

## DAYVILLE SCHOOL DISTRICT 16J

### APPENDIX 2: Dimensions of Learning Centers and Classrooms

ZONE	LEARNING CTR/CLASSROOM	EST Max Actual Usage (Student and Adult)	AREA	SQ FT
MOD	Early Learning Center	12	22x28	616 sq ft
CTE	Shop	15	40x60	2400 sq ft
ELEM	Pre School	12	24x24	576 sq ft
ELEM	Primary (k,1,2)	15	24x38	912 sq ft
ELEM	Intermediate (3,4,5)	12	24x38	912 sq ft
ELEM	Library	15	24x34	816 sq ft
D/W	Classroom E	15	27x32	864 sq ft
D/W	Computer Lab	15	27x32	864 sq ft
MAIN	Classroom M	15	20x27	540 sq ft
MAIN	Classroom MS	15	23x23	529 sq ft
MAIN	Classroom S	13	21x23	483 sq ft
GYM	Gymnasium	15	65x92	5890 sq ft